



# **GOLF**

## **CONSTITUTION OF THE WESTERN PROVINCE GOLF REFEREES ASSOCIATION**

### **1. NAME**

- 1.1 The name of the association shall be: "WESTERN PROVINCE GOLF REFEREES ASSOCIATION" abbreviated to WPGRA. (Under the auspices of the Western Province Golf Union)

### **2. OBJECTIVES**

- 2.1 The association represents referees and has as its main objectives:
  - 2.1.1 The organising and supplying of referees for WPGU tournaments and the promotion of standards of good practice in the refereeing of golf.
  - 2.1.2 To support WP clubs in giving advice on Local Rules, course markings and rulings.
  - 2.1.3 The education of referees, players, officials and employees in the WP to enhance the knowledge on the rules of golf.
  - 2.1.4 To be affiliated to the Western Province Golf Union and to promote the interests of golf generally and the interests of the WPGRA members specifically.

### **3. POWERS & DUTIES**

- 3.1 To fulfil its objectives the association, inter alia is empowered to:
  - 3.1.1 To organise a database of referees and supply referees to WPGU tournaments as per WPGU requirements.
  - 3.1.2 Establish and encourage appropriate standards of competence in conducting matters relating to the rules of golf.
  - 3.1.3 Encourage just and honourable practices and to discourage malpractice.
  - 3.1.4 Hold conferences, seminars, workshops and discussions relating to matters of common interest to members.
  - 3.1.5 To support WP clubs iro rulings, local rules and course markings.

- 3.1.6 To deal with legislative matters as it sees fit.
- 3.1.7 To associate and cooperate with other bodies having objectives similar to those of WPGRA.
- 3.1.8 Consider and deal with matters arising out of resolutions passed at general meetings of the WPGRA.
- 3.1.9 To plan such actions, together with the WPGU and/or clubs, necessary to fulfil its objectives.

**4. ADDRESS**

- 4.1 The official address of the WPGRA shall be the address of the Chairman c/o the WPGU.

**5. STATUS**

- 5.1 The association shall be a body having an existence independent of its members.
- 5.2 No income shall be paid to any member except travelling expenses when applicable and honoraria that may be fixed for office bearers.
- 5.3 No member shall be liable to meet the debts or liabilities of the association.

**6. MEMBERSHIP**

- 6.1 The membership of the association shall consist of ordinary members, associate members and honorary members.

**7. ORDINARY MEMBERS**

- 7.1 Open to all persons who have passed at least a level 2 examination in the rules of golf while attending the R&A or USGA Rules/Referees School and is an active referee who has completed the induction period for referees.
- 7.2 Open to the President and the Golf Director of the Western Province Golf Union

**8. ASSOCIATE MEMBERSHIP**

- 8.1 Open to all persons who have passed an examination in the rules of golf while attending the R&A or USGA Rules/Referees School and who are not active referees.
- 8.2 May be conferred upon an ordinary member who is no longer active as a referee.

**9. HONORARY LIFE MEMBERS**

- 9.1 At its annual general meeting the 'association' may after due nomination by the committee elect honorary life members to membership of the association by reason of their having rendered outstanding service to the association.

**10. FINANCE**

- 10.1 The financial year of the association shall run as per the financial year of the WPGU.
- 10.2 The WPGU will budget for all the activities of the WPGRA and all financial aspects will be dealt with by the WPGU.
- 10.3 All claims for fees and honoraria by acting referees will be done via the Secretary to the WPGU.

**11. SUBSCRIPTIONS**

- 11.1 The WPGRA is a volunteer association and no subscriptions are payable.

**12. TERMINATION OF MEMBERSHIP**

- 12.1 Membership may be terminated by:
  - 12.1.1 Resignation in writing.
  - 12.1.2 Suspension or expulsion for reasons considered sufficiently serious by two thirds of a meeting of ordinary members.

**13. MANAGEMENT**

- 13.1 The management of the affairs and the control of the assets of the Association shall be administered by a Committee comprising the Chairman, Vice Chairman and Hon. Secretary, all of whom shall be elected at the Annual general Meeting of the Association.
- 13.2 Nominations, may be made in writing, signed by the Proposer and Seconder and countersigned by the Nominee. Alternatively, nominations may be accepted at the Annual general Meeting itself.

**14. POWERS OF THE COMMITTEE**

- 14.1 The Committee shall have the power to do all things necessary to carry out and promote the objectives of the Association except such matters as are required by this Constitution to be submitted to an ordinary meeting of the members of the Association. Without limiting the powers of the Committee it shall have the following powers, namely:
  - 14.1.1 To deal with all financial matters as per the WPGU allocated budget.
  - 14.1.2 To acquire such assets and property per the WPGU as may be necessary for the administration and functioning of the affairs of the Association.
  - 14.1.3 To appoint such sub-committees as it may deem necessary.
  - 14.1.4 To fill such vacancies as may occur on the Committee and to co-opt members on to the Committee with or without voting rights, as it may decide.
  - 14.1.5 To nominate persons to represent the Association on any committee or body on which it is desirable that the Association should be represented.
  - 14.1.6 To keep lists of all members of the WPGRA and results of rules schools.
  - 14.1.7 To communicate with all members on the affairs of the WPGRA.

- 14.1.8 To institute or defend all legal proceedings by or on behalf of the Association.
- 14.1.9 No member of the Association shall be answerable for, or liable to make good, any loss occasioned to and sustained by the Association from whatever cause arising, save except such loss as shall arise from the personal, wilful act of dishonesty of the member involved.
- 14.1.10 To deal with any other matter, conditions or circumstances for which specific provision is not made in this Constitution.

**15. MEETING OF THE COMMITTEE**

- 15.1 The Committee shall meet immediately prior to every ordinary meeting of the Association and further meetings shall be held upon direction of the Chairman or upon a requisition of any one member of the Committee.
- 15.2 Meetings of the Committee shall be held at such time and place as the Chairman may decide and at least seven (7) days notice of meetings shall be given to members of the Committee.
- 15.3 Minutes should be kept of all Committee meetings.
- 15.4 Two members shall constitute a quorum at meetings of the Committee.
- 15.5 The Chairman (or in his absence) the Vice-Chairman shall preside at Committee meetings and he shall have an ordinary as well as a casting vote.

**16. ORDINARY MEETINGS AND ANNUAL GENERAL MEETINGS**

- 16.1 Ordinary Meetings of members shall be held as and when necessary, on a date and at such time and place as shall be decided upon by the committee.
- 16.2 The Annual general Meeting of members shall be held not later than the end of August each year on a date and at a time and place as the Committee may decide.
- 16.3 Notice and agenda of all ordinary meetings shall be given by the Hon. Secretary to all members, either personally or by post at least fourteen (14) days before the date of the meeting in the case of Ordinary Meetings and at least four (4) weeks before the date of the Annual General Meeting.
- 16.4 Notice of any Resolution to be proposed at an ordinary meeting, other than ordinary business, must be lodged with the Hon. Secretary at least twenty-one (21) days before the date fixed for such meetings, and shall be sent to all members at least fourteen (14) days before the date of such meeting.
- 16.5 There shall be deemed to be a quorum at Ordinary Meetings if there are present not less than five (5) Ordinary Members of the Association. If a quorum is not present within half an hour of the time for which the meeting has been called, the Chairman shall declare the meeting stand adjourned to such subsequent date and at such time as he may decide.

**17. PROCEDURE AT ORDINARY MEETING**

- 17.1 The Chairman, or in his absence, the Vice-Chairman shall preside at all ordinary meetings.

- 17.2 In the absence of both the foregoing, the members present at such meeting shall appoint a Chairman.
- 17.3 The Hon. Secretary shall take minutes of the proceedings of ordinary meetings and shall circularise these to the committee and members.
- 17.4 Save as is otherwise provided by this Constitution all resolutions put to an ordinary meeting shall be passed and shall be held to be valid and effectual if carried by majority of members present and entitled to vote.
- 17.5 Voting at ordinary meetings shall be by a show of hands unless a poll is demanded by a majority of members present at such meetings.
- 17.6 The Chairman shall have an ordinary vote as well as a casting vote and members present shall each have one vote.

**18. BUSINESS TO BE TRANSACTED AT THE ANNUAL GENERAL MEETING**

- 18.1 The business to be transacted at the Annual General Meeting shall be:
  - 18.1.1 To confirm the Minutes of the preceding Annual General Meeting and of any Special general Meetings that may have been held since the preceding Annual general Meeting.
  - 18.1.2 To receive and consider the report of the Committee on the affairs of the Association for the preceding year.
  - 18.1.3 To receive and consider the financial affairs as per the WPGU budget for the preceding year.
  - 18.1.4 To elect the Chairman, Vice-Chairman, Hon. Secretary for the ensuing year.
  - 18.1.5 To consider any resolution of which due notice has been given as hereinbefore provided.
  - 18.1.6 To consider any matter brought forward by the Committee.
  - 18.1.7 To consider any further business of a general or competent nature.

**19. SPECIAL GENERAL MEETINGS**

- 19.1 The Committee may at any time convene a Special General Meeting of members and it shall do so upon receiving a requisition to that effect signed by five (5) ordinary members.
- 19.2 Upon receipt of a direction from the Committee or requisition as aforesaid the Hon. Secretary/Treasurer shall give thirty (30) days written notice to all members of the date, time and place of the proposed meeting and the business to be transacted.
- 19.3 No business shall be discussed at the Special general Meeting save the business for which the meeting shall have been called.
- 19.4 At all Special General Meetings, the provisions of Clause 15 and 16 mutatis mutandis, apply provided, however, that if a quorum is not present, The Special General Meeting shall be deemed to be dissolved.

**20. AMENDMENT OF CONSTITUTION**

- 20.1 The Constitution shall not be repealed or amended except by a resolution passed at an Annual General Meeting or at a Special General Meeting called

for that purpose, which resolution shall be passed by not less than two thirds of the members at such meeting.

**21. DISSOLUTION**

- 21.1 The association may be dissolved at any time providing this is agreed to at a special meeting specifically called for that purpose and the resolution is passed by no less than two thirds of all members and the WPGU supports the dissolution or liquidation.